

COMMODORE PERRY SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: BOOSTER CLUBS

ADOPTED: August 21, 2006

REVISED:

915. BOOSTER CLUBS	
1. Purpose	Commodore Perry School District Board of School Directors recognizes the value of volunteer booster groups that support and enhance our school programs. The purpose of the booster group is to support the activities of the school district and students. Therefore, the activities of these organizations must be consistent with the policies, guidelines and philosophies of the district. Further, the activities of a booster group may have a direct bearing on whether or not a school athletic team and/or individual on that team is disqualified from participating in sanctioned athletic events.
2. Definition	A Booster Club means any parental support group that provides services, funds and/or equipment for a school-sponsored athletic or other co-curricular program.
3. Authority	<p>A Booster Club shall apply for recognition from the Board. A booster club, in order to be recognized, must conduct its activities in a manner that is consistent with the philosophy, mission and objectives of the district. Only one booster club is permitted for each sport or activity.</p> <p>The Board agrees that approved Booster Clubs may provide the following services:</p> <ol style="list-style-type: none"> 1. Provide support to enhance co-curricular programs within the school. 2. Arrange various activities to provide positive interaction among staff, parents and students. 3. Develop fundraising activities in order to provide year-end banquets or purchase special recognition items or supplemental equipment. 4. Establish monetary accounts that are separate from the school district funds.
4. Guidelines	<p><u>Recognition</u></p> <p>A Booster Club must submit the following items to the High School Principal, annually by September 1 to be recognized by the Board:</p> <ol style="list-style-type: none"> 1. A copy of By-Laws. 2. An annual budget plan of revenues and expenditures. 3. A statement from an appointed committee or individual indicating that the books and finances have been audited for the previous year. 4. An annual financial report, specifying at least the beginning fund balance, revenues, expenditures and ending fund balance. 5. A list of organization officers and contact information for the current year.

<p>Policy No. 707</p>	<p><u>Role of the Head Coach/Advisor</u> The head coach/advisor should have an advisory role in his/her respective booster organization and the decision making process of the Booster Club. He/she should be involved in the structure of the organization's agenda for meetings and actively participate in the meeting. If the head coach/advisor cannot attend, a representative from the coaching staff should attend.</p> <p>It is the responsibility of the head coach/advisor to inform the booster organization of any occasion when a booster activity may be in conflict with district policy or regulations governing the activity. If concern exists regarding whether a proposed action of the booster club is in compliance, the head coach/advisor will bring the concern to the attention of the Athletic Director and High School Principal.</p> <p><u>Regulations</u> All Booster Clubs must comply with the following regulations:</p> <ol style="list-style-type: none">1. All booster club meetings will be open to the public.2. The High School Principal must approve all fundraising activities that involve students.3. Booster clubs do not have the authority to direct the duties of a school district employee.4. Monies that are generated from the use of students to raise funds must be used for programs that directly benefit students.5. Booster clubs may not use the school district federal identification number.6. Booster clubs must comply with all state and federal regulations regarding accounting practices and fundraising.7. The use of school facilities must be in compliance with Board policy.
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